

St. Francis Xavier Board of Education
Minutes from December 12, 2011

Present: Janet Stelken, Gregg Recker, Angela English, Heidi Wall, Peter Smith, Stacy Portzen (Teacher Rep.), Father Quint, Keith McCarraher, and Tom Hageman. Kathy Valant was absent. Janet Stelken called the Meeting to order at 5:31 pm. Keith led the group in prayer.

The December agenda was approved. Heidi MOVED to approve the agenda; Tom SECONDED and the motion CARRIED.

The minutes from the November meeting were approved via email following the November meeting.

The Board reviewed the November Finance Report. Angela MOVED that the financial report be accepted; Keith SECONDED and the motion CARRIED.

The Finance Committee presented three possible 2012-2013 scenarios in regards to tuition, third source income, base pay for certified staff, and enrollment predictions. The Board reviewed and discussed those scenarios. After discussion the following items were voted on:

- Tom MOVED that base pay for certified staff be increased by 3% for the 2012-2013 school year; Heidi SECONDED and the motion CARRIED.
- Tom MOVED that tuition be increased to \$1,665 for the 2012-2013 school year; Gregg SECONDED and the motion CARRIED. Father noted that the school continues to rely heavily on the parish support. It is important that families also continue to support the parish through weekly tithes and Mass attendance.

At this time, the Board determined there will be a reduction in certified staff for the 2012-2013 school year.

Peter gave the Principal's Report. He reported on the Chip Shoppe fundraiser, I-CAT training, Advent preparations, classroom observations, security system repairs, pacing meetings, dress code committee, donations received, Alumni Appeal, and contacting Earlville families to discuss Kindergarten options at Xavier.

Building and Grounds: There are some new doors that are rusting. Peter is working with Portzen Construction to replace the doors as warranty issues.

The Board discussed the December Board Gram.

Dress Code changes were discussed. Peter has developed a dress code committee to review the current dress code and simplify it. The Board reviewed and discussed their recommendations. The Board also discussed shoes; moccasin/slipper types of shoes are also not allowed effective immediately. This is merely reinforcing the

current dress code policy of tennis shoes or dress shoes only. More changes will be forthcoming at the beginning of the 2012-2013 school year.

The Board discussed sending a letter to all faith formation (CCD) families letting them know about the school, welcoming them to visit, and asking them to consider St. Francis Xavier as a viable option for their child(ren)'s education. Peter will prepare the letter and will bring back to the Board.

Father Quint MOVED that the meeting adjourn; Heidi SECONDED and the motion CARRIED at 6:28 pm.

The next meeting will be **January 9, 2012** at 5:30 pm in the Library. Angela will lead prayer.

Respectfully Submitted,
Angela M English
Secretary